**Clinic Considerations**

Here are some important considerations for choosing the appropriate alternative vaccination solution for you and your office:

1. **Appointments vs Allowing Walk-Ins**
   - Appointments allow you to better control the patient flow, but may be different than what your patients are accustomed to, especially for an in-office walk-thru clinic.
   - If you are thinking about running a drive-thru clinic, consider separate lanes for those with appointments and those without if you decide to offer both options.

2. **Inventory Management**
   - If you have multiple vaccines on hand for different patient types, ensure that inventory aligns with your appointment flow.
   - Work with your sales representatives to coordinate shipping and make sure you are receiving the appropriate quantity needed in a timely fashion.

3. **Staffing Needs**
   - Holding alternative immunization clinics may draw more patients than your practice is accustomed to seeing in a single day; ensure you not only have enough staff on hand, but that they are comfortable interfacing with a high volume of patients.
   - If holding several clinics on different days, either drive-thru or walk-thru, consider reducing the burden by alternating staff to give everyone a well-deserved rest.

4. **Drive-Thru Logistics**
   - If your office’s parking lot is not large enough to hold a drive-thru clinic, consider partnerships with other offices or organizations (i.e., sports teams with large stadiums).
   - Check with your insurance company or payer to ensure the location you choose does not pose any problems with reimbursement.

5. **Billing and Reimbursement**
   - If you are considering running an alternative immunization clinic, it’s important to make sure you have the right tools to process payment and handle billing, especially if doing a drive-thru clinic.
ONE-STOP SHOT DRIVE-THRU FLU CLINIC

In these uncertain times, patients may not be comfortable coming into the office, but immunization is paramount, and more important than ever. Putting on a drive-thru flu clinic can empower you to provide patients the opportunity to get a flu vaccination without leaving the comfort and safety of their vehicle. This module is split into 3 key platforms: PLAN, PREPARE, and PERFORM. Each covers a different aspect of running a drive-thru flu clinic: clinic guidance and logistical flow, patient outreach, and clinic location preparation and signage. Together, they form a comprehensive plan that will enable you to run a successful clinic.

To print the entire One-Stop Shot Drive-Thru Flu Clinic section, PRINT PAGES 4-10, or either visit VACCINESHOPPE.COM® or contact your Sanofi Pasteur Representative to request printed materials.
THE LEAST AMOUNT OF TIME WAITING, AND GENERAL SMOOTH OPERATION.

Follow to ensure everyone knows their role, patients have minimal contact and spend the least amount of time waiting, and general smooth operation.

1. **Clinic Guidance and Logistical Blueprint**

**Examples**

To print the Clinic Guidance and Logistical Blueprint, PRINT PAGES 5-7, or either visit VACCINESHOPPE.COM or contact your Sanofi Pasteur Representative to request printed materials.
One-Stop Shot Drive-Thru Flu Clinic

With flu season approaching and the possibility of a re-emergence of COVID-19 in the fall, it’s more important than ever to ensure that patients are protected against influenza to avoid a misdiagnosis of COVID-19. In these uncertain times, patients may not be comfortable coming into the office, but immunization is paramount.

SOLUTION: Hold a drive-thru flu clinic so you can provide patients with the opportunity to get a flu vaccination without leaving the comfort and safety of their vehicle, ensuring separation between sick and healthy patients, and helping to limit traffic flow through your office.

Here you will find general planning tips, logistical considerations, and a clinic site blueprint and patient flow map.

We’ve broken it down into step-by-step instructions for 3 phases:

1. PLAN
   - Making the Appointment
2. PREPARE
   - Getting Ready for the Appointment
3. PERFORM
   - During the Appointment

Planning Tips

<table>
<thead>
<tr>
<th>Know the Flow</th>
<th>Have a plan in place to maintain traffic flow, from entrance to exit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Have the Right Tools</td>
<td>Use the materials checklist provided as a starting point for ensuring you have all the items needed to run the clinic</td>
</tr>
<tr>
<td>Patient Proof</td>
<td>Provide documentation of vaccine administration to all recipients at time of vaccination</td>
</tr>
<tr>
<td>Have a Backup Plan</td>
<td>Ensure backup plans are in place in case of late arrivals or delays</td>
</tr>
</tbody>
</table>
One-Stop Shot
Drive-Thru Flu Clinic

1 PLAN:
Making the Appointment

Verify Insurance Status of Patient
• Ask patient to email or fax a copy of their insurance card, if not on record previously

Review Patient Immunization Records
• Discuss the risks and benefits and review contraindications with patient

If the Patient Getting Vaccinated Is Driving
• Tell the patient they will be asked to wait 15 minutes before leaving the parking lot

Set Appointment Time and Provide Directions to the Clinic Site

2 PREPARE:
Getting Ready for the Appointment

Before the Patient Pulls Up
• Pull the influenza Vaccine Information Statement (VIS) sheet
• Prepare a tray with the appropriate vaccine and all needed immunization supplies:
  — Bandages (spot or rectangular)  — Sharps container
  — Alcohol wipes and sanitizing products  — Paper towels
  — Cotton balls or sterile gauze pad  — Thermometer
• Create an encounter in your EHR or paper chart to document immunization
• Put on appropriate personal protective equipment

3 PERFORM:
During the Appointment

Confirm Patient Information
• Provide the VIS sheet and explain how patients should navigate the clinic

Administer the Vaccine

If the Patient Is Driving
• Ask them to remain in the parking lot for 15 minutes and recheck prior to discharge

Document Vaccinations According to Standard Procedures
One-Stop Shot Drive-Thru Flu Clinic Logistical Flow

This blueprint offers guidance on how to set up the clinic site, including station descriptions and the proposed patient flow.

**Patient Vehicle Queue**
Ensure you choose a location with sufficient space for traffic.

**Intake Station 1**
Verify patient appointment.

**Intake Station 2**
Verify patient information and communicate with immunization station to prepare vaccine(s).

**Intervention Station**
Administer vaccine(s).

**Holding Station**
If immunized patient is driving, hold them here for 15 minutes of observation before discharge.

**Straight to Exit**
If immunized patient is not driving, they may proceed straight to the exit.
ONE-STOP SHOT DRIVE-THRU FLU CLINIC

PREPARE

This platform serves to help you and your staff with patient outreach. Connecting with your patients is key in reinforcing trust and vaccine acceptance, ultimately setting your clinic up for success. We’ve provided you with messages to use in multiple channels, covering 4 key topics: a drive-thru clinic announcement, office preparation and adaptation protocol, reassurance of the importance of well and sick visits, and both pediatric and adult vaccination importance reminders.

1. Telephone Patient Outreach Communications
2. Email Patient Outreach Communications
3. EHR/Health Portal Patient Outreach Communications
4. Text/Social Media Patient Outreach Communications

Examples

To print the Patient Outreach Communications, visit VACCINESHOPPE.COM® or contact your Sanofi Pasteur Representative to request printed materials.
The day of the clinic has arrived. The cars are starting to roll in. Time to shift immunization into gear. We’ve also included a collection of helpful signage to promote smooth operation, including a poster with information on symptoms, directional signs, and protocol instructions and reminders. Also included is a link to download an assortment of FLUency patient education materials highlighting statistics around influenza.

Signage

**Contactless Checkout Info**
In order to better protect our patients and staff, contactless checkout is now available.

To use, please follow the instructions below:

1. Have all waivers, paperwork, and your insurance card ready for checkout; in case they are needed.
2. Only credit cards and payment methods on file will be accepted.
3. A receipt will be sent to your email on file if requested.

Thank you for your understanding as we navigate these uncertain times together.

**STOP HERE SIGN**

**Directions Arrows**

**COMMON COLD VS COVID-19 VS FLU FLASHCARD**

**Reminder:**
A face mask or covering must be worn at all times.

**Reminder:**
Please stay 6 feet away from other patients during your visit. Our social distancing measures have been implemented to help both protect you, all visiting patients, and our staff.

**Personal Protective Equipment Reminder:**
A face mask or covering must be worn at all times.
Patient Education Materials

Download the collection of LOGISTICAL SIGNAGE along with FLUency PATIENT EDUCATION MATERIALS or request printed materials by contacting your Sanofi Pasteur Representative or visit VACCINESHOPPE.COM®
ADAPTIVE VACCINATION SOLUTIONS

VISIT VACCINESHOPPE.COM® OR CONTACT YOUR SANOFI PASTEUR REPRESENTATIVE TO ORDER ADDITIONAL PATIENT EDUCATION MATERIALS FOR YOUR OFFICE