

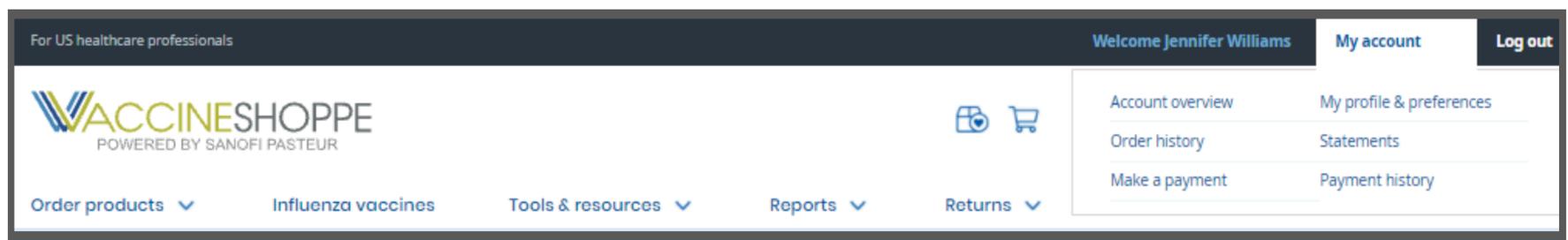
Date	Due date	Account #	Invoice #	Invoice amount	Prompt Pay discount	Amount due	
10/11/2021	12/11/2021	70002599	917528544	\$4,263.34	\$83.92	\$4,179.42	...
10/12/2021	12/12/2021	70002599	917549159	\$1,081.28	\$20.28	\$1,061.00	...
10/07/2021	01/06/2022	70002599	917515600	\$17,026.86	\$335.14	\$16,691.72	...
10/11/2021	01/10/2022	70002599	917537896	\$21,912.44	\$431.20	\$21,481.24	...
10/11/2021	01/10/2022	70002599	917533005	\$21,207.04	\$417.69	\$20,789.35	...
10/11/2021	01/10/2022	70002599	917531466	\$5,445.65	\$107.41	\$5,338.24	...
10/11/2021	01/10/2022	70002599	917530934	\$23,738.00	\$467.41	\$23,270.59	...
10/11/2021	01/10/2022	70002599	917530785	\$24,220.54	\$475.71	\$23,744.83	...
10/12/2021	01/11/2022	70002599	917551867	\$23,675.98	\$464.97	\$23,211.01	...
10/12/2021	01/11/2022	70002599	917549112	\$29,329.00	\$576.98	\$28,752.02	...

Once logged into VaccineShopper.com®, under the *Billing* header on the Account overview page you can see your most recent invoices.



Clicking on an invoice number will open a pdf copy of the invoice in a new page.

From the top right of the *Billing* section, you can select to view Payments, Credits, and Statements. You can also export recent invoices as Excel or pdf files.



For US healthcare professionals

Welcome Jennifer Williams

My account

Log out

Account overview

My profile & preferences

Order history

Statements

Make a payment

Payment history

Order products

Influenza vaccines

Tools & resources

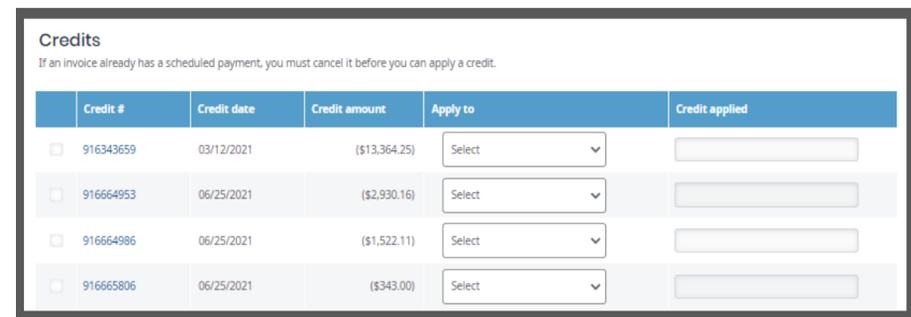
Reports

Returns

You can also access this page from the top right navigation under My account > Make a payment.

Clicking *View all open invoices* will take you to all open credits and invoices.

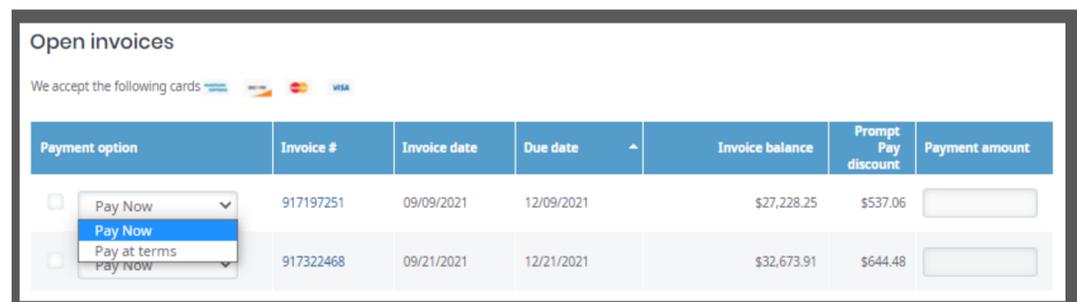
Apply a credit to an invoice by checking the box next to the credit number and selecting an invoice under the *Apply to* column.

Credit #	Credit date	Credit amount	Apply to	Credit applied
<input type="checkbox"/> 916343659	03/12/2021	(\$13,364.25)	Select	
<input type="checkbox"/> 916664953	06/25/2021	(\$2,930.16)	Select	
<input type="checkbox"/> 916664986	06/25/2021	(\$1,522.11)	Select	
<input type="checkbox"/> 916665806	06/25/2021	(\$343.00)	Select	

To pay an invoice, select the box next to the invoice(s) you wish to pay and select *Pay now*.

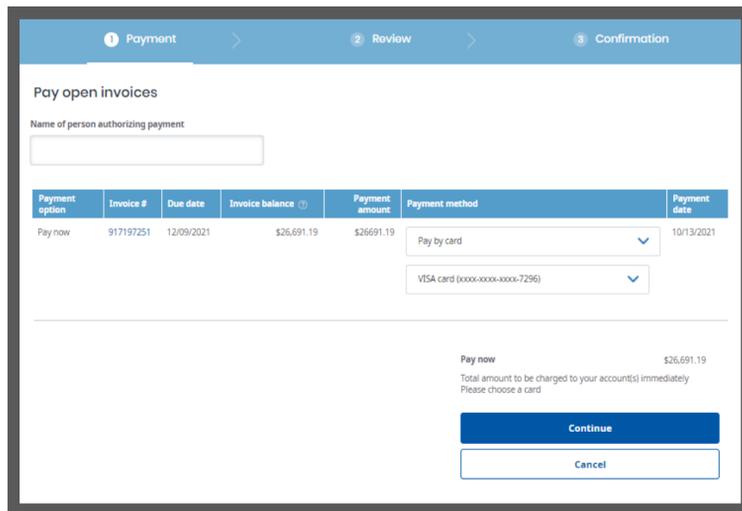
If applicable, you can choose to schedule payment using the *Pay at terms* option in the drop-down.



Payment option	Invoice #	Invoice date	Due date	Invoice balance	Prompt Pay discount	Payment amount
<input type="checkbox"/> Pay Now	917197251	09/09/2021	12/09/2021	\$27,228.25	\$537.06	
<input type="checkbox"/> Pay at terms	917322468	09/21/2021	12/21/2021	\$32,673.91	\$644.48	

Invoice balance includes any applicable discounts.

Any scheduled payments will appear at the bottom of the *View all open invoices* page.



Pay open invoices

Name of person authorizing payment

Payment option	Invoice #	Due date	Invoice balance	Payment amount	Payment method	Payment date
Pay now	917197251	12/09/2021	\$26,691.19	\$26,691.19	Pay by card VISA card (xxxx-xxxx-xxxx-7296)	10/13/2021

Pay now \$26,691.19
Total amount to be charged to your account(s) immediately
Please choose a card

[Continue](#)

[Cancel](#)



Clicking *Continue* at the bottom of the page will begin the three step payment process:

- Step 1** - Select payment method
- Step 2** - Review payment information
- Step 3** - Confirmation of payment

*Completion of this process is required for both *Pay now* and *Pay at terms*.

***Pay at terms* invoices will process on the scheduled payment date.